**FORM 'A'**

## FINANCIAL INFORMATION

Financial Analysis - Details to be furnished duly supported by figures in balance sheet/ profit & loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached)

| | YEARS | | | | | |
|---|---|---|---|---|---|---|
| | 2011-12 | 2012-13 | 2013-14 | 2014-15 | 2015-16 | 2016-17 |
| I. i) Gross Annual Turnover on construction works | | | | | | |
| ii) Profit/ Loss | | | | | | |

II. Financial arrangement with the Financial Institution like over drafts/loan, Bank Guarantee Limit etc. for carrying out the proposed work

III The following certificates are enclosed:

a) Solvency Certificate (not older than six month) from Bankers of Applicant.

b) Current Income Tax Return filed with Income Tax Dept. duly acknowledged (with seal).

Signature of Applicant(s)

Signature of Chartered Accountant with Seal

**FORM –'B'**

DETAILS OF SIMILAR WORKS COMPLETED DURING THE LAST FIVE YEARS ENDING LAST DAY OF THE MONTH in which tender invited.

| S. No | Name of work/ project and location | Owner or sponso ring organiz ation | Cost of work in crores | Date of commen cement as per contract | Stipulat ed date of complet -ion | Actual Date of completion | Litigation /Arbitrati on pending/ in progress with details* | Name and address /telephone number of officer to whom reference may be made | Remarks |
|---|---|---|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| | | | | | | | | | |
| | | | | | | | | | |

*Indicate gross amount claimed and amount awarded by the Arbitrator.

Signature of Applicant(s)

**FORM 'C'**

**PERFORMANCE REPORT OF WORKS REFERRED TO IN FORM "B" & "C"**

1. Name of work/
   Project & Location

2. Agreement No

3. Estimated Cost

4. Tendered Cost

5. Date of Start

6. Date of Completion
   i) Stipulated date of completion

   ii) Actual date of completion

7. Amount of compensation levied for
   delayed completion, if any

8. Amount of reduced rate items, if any

9. Performance Report

| | | |
|---|---|---|
| (1) | Quality of work | Very Good/Good/Fair/Poor |
| (2) | Financial Soundness | Very Good/Good/Fair/Poor |
| (3) | Technical Proficiency | Very Good/Good/Fair/Poor |
| (4) | Resourcefulness | Very Good/Good/Fair/Poor |
| (5) | General behavior | Very Good/Good/Fair/Poor |

Dated : Executive Engineer or Equivalent

**FORM 'D'**

DETAILS OF TECHNICAL & ADMINISTRATIVE PERSONNEL TO BE EMPLOYED FOR THE WORK

| S.NO. | Designation | Total number | Number available for this work | Name | Qualification | Professional experience and details of work carried out | How these would be involved in this work | Remarks |
|---|---|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | | | | | | | | |

Signature of Applicant(s)

**FORM "E"**

## STRUCTURE & ORGANISATION

1. Name of Address of the applicant
2. Telephone No./Fax No.
3. Legal status of the applicant
   (attach copies of original document defining the legal status)
   a) An individual
   b) A proprietary firm
   c) A firm in partnership
   d) A limited company or Corporation
4. Particulars of registration with various Government bodies (attach attested Photocopy)
   Organization/ Place of registration Registration No.

   The applicant should have a solvency of 40% of estimated cost certified by his Bankers. The solvency certificate should not be more than 6 months old.

5. Name and Titles of Directors & Officers with designation to be concerned with this work.
6. Designation of individuals authorized to act for the organization.

7. Was the applicant ever required to suspend construction for a period of more than six months continuously after you commenced the construction? If so, give the name of the project and reasons of suspension of work.

8. Has the applicant or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so give name of the project and reasons for abandonment.

9. Has the applicant or any constituent partner in case of partnership firm, ever been debarred/ black listed for tendering in any organization at any time? If so, give details.

10. Has the applicant or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.

11. In which field of Civil Engineering construction the applicant has specialization and interest?

12. Any other information considered necessary but not included above.

Signature of Applicant(s)