FORM ‘A’

FINANCIAL INFORMATION

Financial Analysis - Details to be furnished duly supported by figures in balance sheet/ profit & loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached)

	YEARS				
	2012-13	2013-14	2014-15	2015-16	2016-17
I. i) Gross Annual Turnover on construction works					
ii) Profit/ Loss					

II. Financial arrangement with the Financial Institution like over drafts/loan, Bank Guarantee Limit etc. for carrying out the proposed work

III The following certificates are enclosed:

a) Solvency Certificate (not older than six month) from Bankers of Applicant.

b) Current Income Tax Return filed with Income Tax Dept. duly acknowledged (with seal).

Signature of Applicant(s)

Signature of Chartered Accountant with Seal

FORM –'B'

DETAILS OF SIMILAR WORKS (CONSTRUCTION OF SIMILAR WORK) COMPLETED DURING THE LAST FIVE YEARS ENDING LAST DAY OF THE MONTH in which tender invited.

S. No	Name of work/ project and location	Owner or sponso ring organiz ation	Cost of work in crores	Date of commen cement as per contract	Stipulat ed date of complet -ion	Actual Date of completion	Litigation /Arbitrati on pending/ in progress with details*	Name and address /telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

*Indicate gross amount claimed and amount awarded by the Arbitrator.

Signature of Applicant(s)

FORM 'C'

PROJECTS UNDER EXECUTION OR AWARDED

S No.	Name of work/ project and location	Owner or sponsoring organization	Cost of work	Date of commencement as per contract	Stipulated date of comple-tion	Upto date percent-age progress of work	Slow progress if any, and reasons thereof	Name And Address/ Telephone Number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

Signature of Applicant(s)

FORM 'D'

PERFORMANCE REPORT OF WORKS REFERRED TO IN FORM "B" & "C"

1. Name of work/
   Project & Location

2. Agreement No

3. Estimated Cost

4. Tendered Cost

5. Date of Start

6. Date of Completion
   i) Stipulated date of completion

   ii) Actual date of completion

7. Amount of compensation levied for
   delayed completion, if any

8. Amount of reduced rate items, if any

9. Performance Report

(1)	Quality of work	Very Good/Good/Fair/Poor
(2)	Financial Soundness	Very Good/Good/Fair/Poor
(3)	Technical Proficiency	Very Good/Good/Fair/Poor
(4)	Resourcefulness	Very Good/Good/Fair/Poor
(5)	General behavior	Very Good/Good/Fair/Poor

Dated : Executive Engineer or Equivalent

FORM 'E'

DETAILS OF TECHNICAL & ADMINISTRATIVE PERSONNEL TO BE EMPLOYED FOR THE WORK

S.NO.	Designation	Total number	Number available for this work	Name	Qualification	Professional experience and details of work carried out	How these would be involved in this work	Remarks
1	2	3	4	5	6	7	8	9

Signature of Applicant(s)

FORM "F"

STRUCTURE & ORGANISATION

1. Name of Address of the applicant
2. Telephone No./Fax No.
3. Legal status of the applicant
   (attach copies of original document defining the legal status)
   a) An individual
   b) A proprietary firm
   c) A firm in partnership
   d) A limited company or Corporation
4. Particulars of registration with various Government bodies (attach attested Photocopy)
   Organization/ Place of registration Registration No.

   The applicant should have a solvency of 40% of estimated cost certified by his Bankers. The solvency certificate should not be more than 6 months old.

5. Name and Titles of Directors & Officers with designation to be concerned with this work.

6. Designation of individuals authorized to act for the organization.

7. Was the applicant ever required to suspend construction for a period of more than six months continuously after you commenced the construction? If so, give the name of the project and reasons of suspension of work.

8. Has the applicant or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so give name of the project and reasons for abandonment.

9. Has the applicant or any constituent partner in case of partnership firm, ever been debarred/ black listed for tendering in any organization at any time? If so, give details.

10. Has the applicant or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.

11. In which field of Civil Engineering construction the applicant has specialization and interest?

12. Any other information considered necessary but not included above.

Signature of Applicant(s)

FORM ‘G’

FROM OF BANKER’S CERTIFICATE FROM A Scheduled bank/Nationalized Bank

This is to certify that to the best of our knowledge and information that M/s./Sh…… …….. … having marginally noted address, a customer of our bank are/is respectable and can be treated as good for any engagement upto a limit of Rs. …….(Rupees…… ……...)

This certificate is issued without any guarantee or responsibility on the bank or any the officers.

(Signature)
For the Bank

NOTE (1) Bankers certificates should be on letter head of the Bank.

(2) In case of partnership firm , certificate should include names of all partners as recorded with the Bank